

MERSEYSIDE FIRE AND RESCUE AUTHORITY			
MEETING OF THE:	AUTHORITY		
DATE:	28 MAY 2015	REPORT NO:	CFO/041/15
PRESENTING OFFICER	MONITORING OFFICER		
RESPONSIBLE OFFICER:	JANET HENSHAW, SOLICITOR TO THE AUTHORITY AND MONITORING OFFICER	REPORT AUTHOR:	KELLY KELLAWAY, DEMOCRATIC SERVICES MANAGER, EXT 4113
OFFICERS CONSULTED:	SUPPORTING OFFICERS: DEPUTY CHIEF EXECUTIVE - KIERAN TIMMINS AM OPERATIONAL RESPONSE - DAVE MOTTRAM AM OPERATIONAL PREPAREDNESS - NICK SEARLE GM PREVENTION - GARY OAKFORD & GM PROTECTION - GUY KEEN DIRECTOR OF STRATEGY & PERFORMANCE - DEB APPLETON DIRECTOR OF PEOPLE & ORGANISATIONAL DEVELOPMENT - NICK MERNOCK		
TITLE OF REPORT:	LEAD MEMBERS FEEDBACK 2014/15		

APPENDICES:	APPENDIX A	LEAD MEMBER ROLE DESCRIPTIONS
	APPENDIX B	LEAD MEMBER GUIDANCE DOCUMENT
<i>FEEDBACK TO BE PRESENTED BY THE APPOINTED LEAD MEMBERS FOR 2014/15 AT THE MEETING</i>		

Purpose of Report

1. To provide Members with feedback of work undertaken by the appointed Lead Members during 2014/15.

Recommendation

2. That Members;
 - a. Note the feedback presented by the current Lead Members in relation to their involvement in their respective roles for 2014/15:
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- b. Determine the value of continuing with the current Lead Member Roles for the coming Municipal year; and
- c. Should continuation of the current Lead Member roles be agreed, consider appointment to those Lead Member roles for 2015/16, for appointments to be formally agreed at the Annual General Meeting on 11th June 2015.

Introduction and Background

- 3. Members will recall that at the Annual Meeting June 2014, the Authority approved the appointment of six Lead Member roles within the Authority's structure. A specific role description was devised for each role (attached at Appendix A) and an additional responsibility allowance was aligned in recognition of the additional work and involvement those Members would be expected to undertake.
- 4. The appointments to the Lead Member roles and supporting officers for 2014/15 are set out in the table below:

<u>Area</u>	<u>Lead Member</u>	<u>Support Officer</u>
<i>Operational Preparedness</i>	Cllr Lesley Rennie	AM Operational Preparedness – Nick Searle
<i>Operational Response</i>	Cllr Robbie Ayres	AM Operational Response – Dave Mottram
<i>Prevention and Protection</i>	Cllr Roy Gladden	GM Prevention – Gary Oakford GM Protection – Guy Keen
<i>Strategy & Performance</i>	Cllr Barbara Murray	Director of Strategy & Performance – Deb Appleton
<i>People & Organisation</i>	Cllr Sharon Sullivan	Director of People & Organisational Development – Nick Mernock
<i>Finance, Assets & Efficiency</i>	Cllr Jean Stapleton	Deputy Chief Executive – Kieran Timmins

- 5. The intention of appointing Lead Member Roles was for these Members to gain valuable knowledge and understanding within a specific area of business,

working closely with their designated Support Officer, having regular meetings throughout the year. The Support Officer involves the Lead Member in the reporting process to ensure that the Member is fully aware of any reports being submitted under their reference. The Lead Member provides support to the Officer through representation at Authority Committee meetings; and to fellow colleagues on the Authority, through passing on their knowledge and experience.

6. Within the role description for each of the specific Lead Member roles, is the requirement for those appointed Members to provide feedback to the Authority at least once a year regarding their involvement in the role.
7. The Chair of the Authority has therefore requested that each of the appointed Lead Members for 2014/15, provide a brief presentation during this Authority meeting, in support of this report.
8. When evaluating the feedback provided, Members are requested to give consideration to the personal development value to both Members and Officers, derived through the opportunity of close working relationships and general understanding of each other's roles. They are also requested to consider the effect that this enhanced knowledge has on the Authority's decision making, which may provide a benefit to the Authority as a whole, and the community it serves.
9. All Lead Members for 2014/15 were provided with a Guidance document (Appendix B) and a copy of their respective Role Description, which they were asked to sign to confirm their acceptance of; and commitment to the role.

Equality and Diversity Implications

10. There are no direct equality and diversity implications relating to this report as this provides feedback from Members, to the Authority. Should any work streams stem from this feedback, Equality and Diversity implications will be taken into consideration on a case by case basis.

Staff Implications

11. Support Officers and Democratic Services, have seen an increase in their workload through the holding of regular meetings and increased engagement with designated Lead Members. However it is important that the Authority is fully aware of how the Service is functioning especially as resources become increasingly reduced in the current financial climate.

Legal Implications

12. There are no direct legal implications contained within this report.

Financial Implications & Value for Money

13. Lead Members currently receive an Additional Responsibility Allowance of £2,018.00 per annum, in recognition of the additional work required to perform their role. This forms part of the current Members Allowance Scheme, and is contained within the existing budget

Risk Management, Health & Safety, and Environmental Implications

14. There are no direct Risk, Health & Safety and Environmental implications arising from this report.

Contribution to Our Mission: *Safer Stronger Communities – Safe Effective Firefighters*

15. The development of Lead Member roles will enable the Authority to have a deeper understanding of specific areas of service provision, which will assist the Authority to make informed decisions regarding the provision of service to the Community of Merseyside.

BACKGROUND PAPERS

GLOSSARY OF TERMS
